

New Project
Smartphones/Tablets

Executive –Customer Service
(Bahasa Indonesia Language Support)

The Position:-

The Executive –Customer Service will be required to manage incoming calls and emails from customers pertaining to Smartphones and Tablets

The position will require you to support the contact centre in spoken and written Bahasa Indonesia and English

The Requirements:-

- Degree in any discipline
- 23 years old and above
- **Excellent command of spoken and written Bahasa Indonesia and English**
- **Knowledge of mobile phone electronics and tablets**
- **Well versed in Windows Operating Systems and Windows Office**
- Possess initiative, able to work independently and as a team
- Dynamic, highly motivated and a result-oriented team player with good interpersonal skills

The Package:-

- Attractive Salary – RM2500
- Company accommodation/Housing allowance of RM500
- Work permit organized and paid by the company
- Flight ticket.
- Performance Related Allowance
- 15 days Annual Leave
- 14 days Medical Leave
- Medical and hospitalization insurance coverage.

Location & Contact Details:

- 25th Floor Menara T.A. One, 22 Jalan P. Ramlee, 50250 KL (Opposite KLCC)
- Contact persons: Judy George / Julian Liew / Audrey Yeoh / Sandy Yoong
- +60321621088 Extn. 72127
- audrey_yeoh@scicom.com.my (+60123318800)

Interview Details:

- **9.30AM SHARP - Mondays to Fridays** (24th – 28th August 2015 for walk-in Interviews)
- **For those who are currently in Indonesia, pls send us your resume and we will arrange a SKYPE interview**
- Dress code: Office Attire
- Bring along: IC/Passport, Educational Transcripts & Certs, Resume, Passport size photos (2X) – original and copy please.

CLOSING DATE: 28th August 2015